



FOR OFFICE USE

Date of Receipt : .....

# Al-Ameen COLLEGE

AIDED INSTITUTION-RE ACCREDITED BY NAAC WITH A GRADE  
(CGPA 3.15)  
AFFILIATED TO MAHATMA GANDHI UNIVERSITY, KOTTAYAM, KERALA

Web: www.alameencollege.org, email: alameencollege@gmail.com

Ph: 0484-2836221, 2837561

Managed by Al Ameen Educational Trust, Edappally

Affix a recent  
Passport size photo  
here

## APPLICATION FOR ASSISTANT PROFESSOR

Subject : .....

Advt No.....Dt .....

### I GENERAL INFORMATION

- Name in full (In Block letters) Dr/Mr/Ms. ....  
Name in Mother tongue .....
- Age and Date of Birth (As on 01.01.2023) .....
- Gender : Male/Female/Transgender .....
- Marital Status .....
- Father's/ Spouse Name .....
- Permanent Address ..... Mailing Address .....  
.....  
.....  
.....  
Pin..... Pin.....
- Phone No. with STD code:.....8.Mobile No.....
- Email ID.....:.....10.Adhaar No: .....
- Nationality.....12 State of Domicile.....:.....
- Religion & Caste:.....14. Category(SC/ST/OBC/OEC/Others):.....
- Whether the applicant is differently abled :Yes / No (If yes, attach supporting documents)

## II. ACADEMIC QUALIFICATION (Please attach self attested copies of certificates)

Name of Examination Passed	Name of Board/ University	Year of Passing	Subject/ Title	% of Mark/ CGPA	Remarks
Matriculation / Equivalent					
Pre-Degree/+2 or Equivalent					
B.A./B.Sc./B.Com					
M.A/M.Sc./M.Com					
M.Phil					
NET with JRF					
NET					
SLET/SET					
Ph.D					
Other Qualifications (if any give details)					

### III. TEACHING APTITUDE

### a. Details of Teaching Experience

[illegible]

- b. Proficiency in ICT enabled teaching practices as evident from e-content developed and published in UGC information Network and Innovative teaching practices as evident from new technologies/programmes like MOOC programmes uploaded in SWAYAM platform of UGC/LMS/CMS for universities and other higher education institutions/Virtual laboratory-remote laboratory etc.(separate sheet can be attached if necessary)

.....

.....

.....

.....

.....

.....

#### IV Research Aptitude

##### a. Details of papers published in journals

No.of Research publications with impact factor > 5.00.....

> 2.00.....

< 2.00.....

Sl No	Name of the Journal	Title of the Research Paper	Single/ Co author	Impact Factor	Month & Year of Publication, Volume No & Page No.	Web of science , Scopus indexed/ UGC care listed

##### b. Details of Paper Publications in conference proceedings

Sl No	Title of the Research Paper	Name of the Conference/Seminar	ISSN No.	Organising Institution	Month & Year of Publications	Remarks

**c. Books, Chapters in books other than Referred Journal Article**

Sl No	Title of the Research Paper	Books/Chapters	ISSN/ISBN No. & Publisher	Single / Co author	Month & Year of Publications	Organising Department & Funding Agency

**d. Invited Key note address /Plenary talk/ Invited talk in international conference or institutes of national/international reputation**

Sl No	Name of the Conference/Symposium	Title of the talk	Funding Agency	Date	Remarks

**e. Details of Patents/Fellowship Received**

Sl No	Name of the Patent/Fellowship	Agency	Year & Date	Remarks

**f. Post Doctoral Experience**

Sl No	Name of Department/Institution	Period of Experience		No.of years/ Months	Remarks
		From	To		

**g. Details of Awards Received**

Sl No	Name of the Award	Name of the Awarding Agency	International/ National/State	Year&Date	Remarks

**h.Details of Guideship**  
( if any and no.of PhD's Produced)

**v. Present Employer's address**  
[Attach NOC as per the format given in Annexure I (if applicable)]

**vi. References (Name ,address, phone number&Email ID of the referees)**

Referee 1.....

Referee 2.....

**vii. Extracurricular activities**

**viii. Any other information relevant to the post applied for**

## **DECLARATION**

1. I, Son / Daughter of ..... do hereby declare that all the statements and entries made in this application are true, complete and correct to the best of my knowledge, belief and understanding. In the event of any information being found false or incorrect or ineligibility being detected before or after the Selection, the College authority or other competent authority may cancel my candidature / appointment.
2. I further declare that all the research publications / books / conference certificates submitted by me along with my application are genuine and published in the same Journal / Books which are claimed as such. In case any of the publications / articles / certificates so submitted by me is found to be false, I shall be responsible for the same and I understand my selection will stand cancelled and I shall be bound to refund all the monetary benefit drawn by me along with the expenses incurred by the College for my selection.

Place: .....

Signature of the Applicant: .....

Date : .....

## **INSTRUCTIONS TO APPLICANTS**

1. Self attested Copies of certificates of qualifications, marklists, age etc, should be enclosed with the application form as per the instructions and order given in the annexure II attached
2. Applicant must enclose a bank draft of Rs 1000/- (Application Fee) drawn in favour of Al Ameen College, Edathala payable at SBI Asokapuram, Aluva
3. The applicant should bring all necessary certificates in original when called for interview.
4. Application should be addressed to the Manager, Al Ameen College, Edathala, Aluva, Kerala-683561 with Superscription " Application for the post of Assistant Professor in ..... " on the top of the envelope and should reach the office within 30 days from the date of advertisement.
5. Persons with disability should enclose a copy of certificate to prove extend of disability.

## **Annexure I**

### **ENDORSEMENT BY THE PRESENT EMPLOYER (IF APPLICABLE)**

(The endorsement below is to be signed by the Institution / Employer of the Organisation / Institution in the case of an in-service candidate, whether in permanent).

The applicant Dr. /Mr. /Ms. ....  
who has submitted this application for the post of Assistant Professor at Al-Ameen College ,  
Edathala is working in this organization namely.....at the post  
of... ..... in a temporary / permanent capacity with effect  
from.....

It is further certified that no disciplinary / vigilance case has ever been initiated or is pending against  
the said applicant. We have no objection for his / her application being considered for appointment  
by the Al-Ameen College ,Edathala

Signature of the competent officer with seal

Place: .....

Name: .....

Date: .....

Designation: .....

## **Annexure II**

1. Proof of Age & Date of Birth
2. Copy of certificate to prove extend of disability ( if applicable)
3. Graduation –Mark sheet &Certificate
4. Post Graduation-Mark sheet & Certificate
5. M.Phil - Mark sheet & Certificate
6. Ph.D -Certificate
7. Certificates-NET/SLET/SET
8. Experience certificates to prove teaching experience/Documentary evident such as examiner by the university.
9. ICT proficiency ( refer III(b) of application form)
10. Papers published in journals ( with proof for impact factor, proof for web of science, scopus indexed/UGC care listed , peer reviewed etc
11. Papers published in conference proceedings.
12. Papers published in books , chapters in books
13. Invitation letter / duty certificate to qualify the claim under invited key note address (refer III(d) of application form)
14. Proof for Patent, fellowship, Awards
15. NOC from the current Employer ( if applicable)
16. Details of Payment of application :

\*Application fee is exempted for PwBD Candidates