

*POLICY DOCUMENT ON DISABLED
FRIENDLY CAMPUS*



*AL - AMEEN COLLEGE,
EDATHALA, ALUVA*

PREAMBLE:

The Persons with Disabilities Act 1995 indicates that differently-abled persons should have access to education at all levels. In the higher education sector, the University Grants Commission (UGC) is supporting universities in the country to involve in special education activities to empower differently-abled persons.

Al – Ameen College strictly adheres to the provisions of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 and has constituted an Internal Complaint Committee for the same. ICC is mainly constituted to deal with the issues of gender based violence and to conduct gender sensitization programme. The institution assures that the complaints received from the students and employees with respect to sexual harassment will be treated with decorum and confidentiality.

Policies:

The institution strictly adheres strict rules and regulations so as ensure protection and empowerment of women and also to facilitate gender sensitized campus. A women cell and ICC operates in the college to ensure the safety and empowerment of women students as well as teaching and non-teaching staff in the institution.

To provide counseling to differently-abled students on the types of courses they could study at the higher education institutions. b. To ensure admission of as many differently-abled students as possible through the open quota and also through the reservation meant for them. c. To gather orders dealing with fee concessions, examination procedures, reservation policies, etc., pertaining to differently abled persons. d. To assess the educational needs of differently-abled persons enrolled in the higher education institutions to determine the types of assistive devices to be procured. e. To conduct awareness programmes for teachers of the institution about the approaches to teaching, evaluation procedures, etc, which they should address in the case of differently-abled students. f. To study the aptitude of differently-abled students and assist them in getting appropriate employment when desired by them after their studies. g. To celebrate important days pertaining to disability such as the World Disabled Day, White Cane Day, etc., in the institution and also in the neighbourhood in order to create awareness about the capabilities of differently-abled persons. h. To ensure maintenance of special assistive devices procured by the higher education institution under the HEPSN scheme and encourage differently-abled persons to use them for enriching their learning experiences. i. To prepare annual reports with case histories of differently-abled persons who are benefitted by the HEPSN scheme sanctioned to the higher education institution.

Providing Access to Differently-abled persons It has been felt that differently-abled persons need special arrangements in the environment for their mobility and independent functioning. It is also a fact that many institutions have architectural barriers that disabled persons find difficult for their day-to-day functioning. Under this scheme the

universities are expected to address accessibility related issues as per the stipulations of the Persons with Disabilities Act 1995, and ensure that all existing structures as well as future construction projects in their campuses are made disabled friendly. The institutions should create special facilities such as ramps, rails and special toilets, and make other necessary changes to suit the special needs of differently-abled persons. For this purpose, the UGC will make a one-time grant of up to Rs.10 lakhs per university during the plan period. The construction plans should clearly address the accessibility issues pertaining to disability. Guidelines on accessibility laid out by the office of the Chief Commissioner of Disabilities, Government of India (website: www.ccdisabilities.nic.in) may be followed in the case of construction and making the environment disabled friendly.

Providing Special Equipment to augment Educational Services for Differently-abled Persons
Differently-abled persons require special aids and appliances for their daily functioning. These aids are available through various schemes of the Ministry of Social Justice and Empowerment. In addition to the procurement of assistive devices through these schemes, the higher education institution may also need special learning and assessment devices to help differently-abled students enrolled for higher education. Availability of devices such as computers with screen reading software, low-vision aids, scanners, mobility devices, etc., in the institutions would enrich the educational experiences of differently-abled persons.

All the stakeholders of the college should consider the opportunity to serve the differently abled students as a privilege → The class to which a differently abled student is admitted should be shifted to a room to which she can have the easiest and shortest access → The students belonging to the Divyangjan need not approach the office for any administrative purpose. → The administrative staff should meet the differently abled student in the classroom or at a spot most convenient for her to carry out her needs → It is the duty of all the staff and students to offer help to differently abled students without waiting to be requested to → No stakeholder should ever discriminate a student belonging to the Divyangjan → A barrier free environment should be provided so that the differently abled students can move about without obstacles anywhere in the campus → A table closer to the entrance of library is specially set apart for the differently abled students → A subject-wise list of books should be provided to the differently abled students so that they don't have to search for the books they need in the racks → The library staff should provide the students with the books the differently abled students request through e-mail → In the college canteen a table is set apart for the differently abled students → The vehicle of a differently abled student can come into the campus to the nearest point where her classroom is situated → Special parking area is provided for the vehicles of the differently abled students → Audio lessons should be provided to the differently abled students → Scribes should be allowed to the differently abled students on request → At the time of admission, a Helpdesk should be set apart for the differently abled students seeking admission → A special window is provided in the college website for the differently abled students to submit their grievances and suggestions → Ramps should be set up in appropriate places so the differently abled students should have an easy

access to the classrooms, library, seminar halls and canteen → Special toilets should be provided for the differently abled students

1. Promote and foster an environment which encourages positive, informed and unprejudiced attitudes towards people with a Disability.
2. Implement procedures for any reasonable adjustments needed by students with a Disability.
3. Ensure that positive and practical steps will be undertaken to enable people with disabilities to seek employment or student enrolment within the University of Southern Queensland.
4. Employ all reasonable and appropriate teaching strategies and methods without compromising the essential content of a course or the requirement to demonstrate essential skills or knowledge.
5. Ensure that the needs of people with a Disability are met in relation to the physical environment of each campus, including buildings, facilities and grounds, whilst supporting online accessibility and compliance with W3C (World Wide Web Consortium) for people with a Disability who study off-campus.