



**AL – AMEEN COLLEGE,
EDATHALA**

CONSULTANCY POLICY



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1. Preface

The first and foremost core value adopted by Al – Ameen College is Quest of Excellence. Giving due consideration to this first core value, the institution has adopted various practices and framed a lot of policies towards its fulfilment. Consultancy is being a buzzword in all educational institutions wherein the resources of the institution including physical infrastructure like laboratories, equipment and also human expertise can be utilised by the external parties. This will helps to widen the research aptitude by developing collaborations with various industries and academicians outside the institution. Such collaborations is very beneficial for transferring knowledge as well as resources between various institutions and industries which ultimately broadens and enrich the professional experience and knowledge of teachers. This will in turn contribute to the economic growth of the nation.

2. Definition of Consultancy Services and Projects

Consultancy services can be defined as sharing of expert advice, testing and laboratory based experimental work, market research and survey. The faculty member of the Institute or the department involved in consultancy are referred as consultants and the industry or private party or any other outside agency seeking consultancy is referred as the beneficiary.

3. General Principles of Consultancy

The college recognises that Consultancy forms a necessary and vital part of its function as a higher education institution, in particular in encouraging a close relationship with the industry, Government and Non - Government Organizations, other educational institutions, community and individuals. It is part of the “Knowledge Exchange” portfolio and assists in developing mutually beneficial relationships with commercial, public and other organisations.

This policy is intended to provide a clear framework for those Faculty members of the college engaged in, or who wish to engage in consultancy.

- The college encourages faculty members to do consultancy service to support external engagements that facilitate knowledge and technology transfer contributing to economic and social enhancement.
- This policy applies to all faculty and staff of the institution
- The faculty members involving in the conduct of a consultancy service can avail on-duty for industrial visit and meeting concerned persons for discussion related to consultancy work.
- The faculty or staff must ensure that the consultancy work does not create a conflict of interest with the role of the faculty in the college.
- The income generated for the institution is to be fully utilized to enhance the facilities of the respective labs or for the study tours of the students of the concerned departments
- Consultancy work is expected to bring financial benefits both to the institution and its employees

4. Institutional Policy on Revenue sharing

- The revenue generated out of consultancy services will be shared between the college and the faculty members/s in the following ratio
- For utilizing college premises/ equipments/ research facilities 90: 10
- For providing service using personal expertise of the faculty 40: 60

. 5. Nature of tasks considered for Consultancy

- Lending of laboratory and equipment to researchers and students for research activities
- Tour consultancy
- Loan development schemes
- Consultancy in developing DPR
- Conduct of surveys and field projects
- Water testing
- Soil testing
- Check on food adulteration
- Bio diversity surveys