

AL-AMEEN COLLEGE

STUDENTS GRIEVANCE REDRESSAL COMMITTEE

MINUTES OF MEETING

Minutes of 1st meeting of Students Grievance Committee for the academic year 2014-2015 held on 18/08/2014 at 10:30 am.

The meeting of the Students Grievance Committee started at 10:30 am under the chairmanship of Prof. Sasidharan M.B. The following members were present -

1. Ms. Indu. G.

2. Ms. Kala N.

3. Ms. Beeratries. N. Joy

4. Ms. Leena Varghese

Munisya M.M. (IBA & Co) Student rep

The meeting was held up to take up the following student grievances:-

1. Public announcement system is not audible.
2. Provision for shoe stand.

Decisions taken:-

1. It was decided to contact electrician for repairs immediately.
2. It was decided to fix a shoe stand in front of the library.

AL-AMEEN COLLEGE, EDATHALA
STUDENTS GRIEVANCE REDRESSAL COMMITTEE
MINUTES OF MEETING II

Minutes of IInd meeting of Students Grievance Committee for the academic year 2014-2015 held on 06/10/2014 @ 11:00 am.

The meeting of the Students Grievance Committee started at 11:00 am under the chairmanship of Prof. Sasidharan M.B. The following members were present -

1. Ms. Indu G.
2. Ms. Kala N.
3. Ms. Beenabees N. Joy
4. Ms. Leena Varghese
5. Mnisuya M.M. (I.B.A. 200) Student rep.

The meeting was held up to take up the following student grievances :-

1. Permission to wear colour dress once in a week.
2. Inadequate number of lockers in chemistry lab.

Decisions Taken :-

1. It was decided to grant permission to wear colour dress on all Fridays.
2. It was decided to fix sufficient lockers immediately.

AL-AMEEN COLLEGE

STUDENTS GRIEVANCE REDRESSAL COMMITTEE

MINUTES MEETING 3

Minutes of 3rd meeting of Students Grievance Redressal Committee for the academic year 2014-2015 held on 15/12/2014.

The meeting of Students Grievance Committee started at 11:30 am under the chairmanship of Prof. Sasidharan M.B.

Members Present:-

1. Ms. Indu G. *Indu G.*
2. Ms. Kala N. *Kala N.*
3. Ms. Beenatries N. Joy. *Beenatries N. Joy.*
4. Ms. Leena Varghese. *Leave.*
5. Minisya M.M (1 BA Eco) Student rep. *Minisya*

The meeting was held up to take up the following student grievance:-

1. One fan in second B.Sc. Physics class room is not working.

Decision Taken:-

1. It was decided to replace old fan with a new one.

AL-AMEEN COLLEGE

STUDENTS GRIEVANCE REDRESSAL COMMITTEE MINUTES OF MEETING 4

Minutes of 4th meeting of Students Grievance Redressal Committee for the academic year 2014-2015 held on 12/03/2015.

The meeting of Students Grievance Committee started at 11:00 am under the chairmanship of Prof. Saridharan M.B.

Members Present -

1. Ms. Indu G.
 2. Ms. Kala N.
 3. Ms. Beena N. Joy
 4. Ms. Leena Varghese.
 5. Minu M. M.
- (Signature)*
(Signature)
(Signature)
(Signature)
(Signature) (IBA Eco) Student rep

The meeting was held to take up the following student grievances:-

1. Non availability of telephone coin box.
2. No college bus.
3. Request for browsing facility for hostel students after normal working hours.

Decisions Taken:-

1. It was decided to place a coin box at security cabin.
2. It was decided to ask permission to the management for starting college bus services.
3. It was decided to grant permission for browsing.

2015 - 2016.

Minutes of 7th meeting of Students Grievance Redressal Committee for the academic year 2015 - 2016 held on 29/06/15

The meeting of Students Grievance Committee started at 10:30 am under the chairmanship of Dr. Anita Nair.

Dr. Anita Nair (Principal)

Members present

1. Prof. M. B. Sasidharan
2. Prof. Nisha Joseph
3. Prof. Jude. G.
4. Dr. Dino Vaughese
5. Akhil. R. D. (B.Sc Chemistry (Student))

The meeting was held to take up the following student grievances.

1. Speakers were not working in 1st B.Sc. Computer Science class room.
2. More space required for students vehicle parking.

Decision taken

- 1) The committee referred this matter to the office superintendent and it was decided to repair the speakers with immediate efforts.
- 2) The committee referred this matter to the office superintendent and it was decided to provide more space, which required for students vehicle parking.

Minutes of II meeting of Students Grievance Redressal Committee for the academic year 2015-2016 held on 15/10/16

The meeting of student Grievance Committee started at 10.30 a.m under the chairmanship of Dr. Anita Nair
Dr. Anita Nair (Principal)

Members present

- 1 Prof. M.B. Sasidharan
- 2 Prof. Nisha Joseph
- 3 Prof. Indu G
- 4 Dr. Dino Vaeghela
- 5 Akhil R.D (CU BSc part)

The meeting was held to take up the following student Grievance

1. Wi-Fi facility in all class rooms
2. No glasses arranged for collecting water from Aqua guard.

Decision taken

1. The committee informed this matter to the office Superintendent and it was decided to provide Wi-Fi facilities in each & every class room with immediate effect.
2. The committee informed this matter to the office Superintendent and it was decided to arrange glasses for collecting water from Aqua guard.

2016-17

Minutes of the first meeting
of students Grievance Redressal for
the academic year 2016-17 held on
20/11/16.

The meeting was started at
10.45 am under the chairmanship of
Pro. M.B. Sasidharan.

Members Present

Prof. M. B. Sasidharan ✓

Prof. Daly K.R. ✓

Prof. Pochu G. ✓

Student: K.P. (B.Sc. Sem III) ✓

The meeting was held to take up
the following students grievances.

1. Insufficient fans & lights in B.com
computer class rooms.

Decision taken

The committee informed this matter
to the concerned authority and it was
decided to install sufficient fans and
lights in B.com computer class rooms.

Minutes of the second meeting
of Students Grievance Addressal for the
Academic year 2016-17 held on 08/02/17

The meeting was started at
10:45 am under the chairmanship of
Prof. M.B. Sasidharan

Members Present

- 1) Prof. M.B. Sasidharan
- 2) Prof. Daly K.R.
- 3) Prof. Indu.G.
- 4) Sujith K.P. (III BSc Chemistry) Sujith

The meeting was held to take up the
following Students Grievances.

1. No water cooler in Annex Building of the college
2. Provide drinking water exam-halls during University exams.
3. Fixing mirror in front of the College Campus

Decision Taken

- 1) The committee informed this matter to the concerned authority and it was decided to install water cooler in Annex Building at the college
- 2) The committee informed this matter to the concerned authority and it was decided to provide drinking water in the exam halls during university exams.
- 3) The committee informed this matter to the concerned authority and it was decided to fix mirror in front of the college campus with immediate effect

2017-18

Minutes of the first meeting of Students Grievance - Redressal for the Academic year 2017-18 held on 16/08/17

The meeting was started at 10:30 am under the chairmanship of M.B. Sasidharan

Members Present

Prof. M.B. Sasidharan

Prof. Pradu G

Prof. Kala N

Isaac Babu (III BSc. Chemistry) (Student rep)

The meeting was held to bare up the following Students Grievances

- 1) Repairing of incinerator in ladies toilet
- 2) No placement drives in campus

Decision taken

- 1) The committee informed this matter to the office Superintendent and it was decided to repair and install the incinerator in ladies outlet.
- 2) It was decided to conduct placement drives in the campus.

Minutes of the second meetings of
Students Grievance Redressal for the
Academic year 2017-18 held on 13/11/20
The meeting was started
at 10:45 am under the chairmanship
of Prof. M.B. Sashidharan.

Members Present

Prof. Indu G

Prof. Kala N.

Prof. M.B. Sashidharan

Isaac Babu

The meeting was held to take up
the following Students Grievances:

- 1) More bus facility for students towards
perumbavoor for students towards
perumbavoor and Kodungalloor.

Decision Taken

It was decided to arrange bus
facilities for students towards perumbavoor
and Kodungalloor.

2018 - 19

Minutes of the first meeting
of students Grievance Redressal for
the Academic year 2018-19 held on
12/09/18

The meeting was started
at 10.45 am under the chairmanship
of prof. M. B. Sasidharan.

Members Present

Prof. M. B. Sasidharan ^{Ad}

Prof. Indu G ^{Indu G}

Prof. Kala N. ^{Kala N.}

The meeting was held to take
up the following Grievances

- 1) Shortage of chairs in ladies rest room

Decision taken

It was decided to provide chairs
in ladies rest room.

Minutes of the second meeting of students
Grievance Redressal for the Academic
year 2018-19 held on 19/11/18.

The meeting was started at
10:45 am under the chairmanship of
Prof. M.B. Sasidharan

Members Present

Prof. M.B. Sasidharan

Prof. Indu. G.

Prof. Kala. N.

The meeting was held to take up
the following students' Grievances.

- 1) Renovation of computer lab

Decision Taken

It was decided to renovate
computer lab with all facilities
with immediate effect.