

AL-AMEEN COLLEGE, EDATHALA

INTERNAL QUALITY ASSURANCE CELL  
ACTION TAKEN REPORT: 2015-16

Listed below the outcome of actions taken by IQAC, following the decisions of IQAC meetings to improve the quality of the institution.

Ref: AL/IQAC/2015-16/1 dated 10/06/2015

Action Taken	Major Out Come Obtained
<ul style="list-style-type: none"><li>• Implemented academic monitoring system</li><li>• Best Researcher award and Department awards instituted</li><li>• interdisciplinary research committee formed</li><li>• AQAR submitted in time</li><li>• It is decided to provide a charity box to every department and every Friday collection Should be initiated by the department</li><li>• The department visit to Cancer Ward of Govt. Hospital was decided to make mandatory and aalso decided to handover a monthly donation of Rs. 5000/.</li><li>• It is decided to do intensive anti-drug and anti-ragging campaigning in the campus</li></ul>	<ul style="list-style-type: none"><li>• Monthly monitoring of Academics</li><li>• Incremental improvements in the research activities and paper publications</li><li>• Interdisciplinary research committee organized different programmes to promote research culture</li><li>• Successful in visiting and handover Rs.5000/- every month.</li><li>• Office Anti-Ragging committee meeting with external expert held ;</li></ul>

Ref:AI/IQAC/2015-16/2 dated 24/07/2015

<b>Action Taken</b>	<b>Out Come Obtained</b>
<ul style="list-style-type: none"> <li>• An interaction with councillor for the first year students</li> <li>• As civil service has become dignified ; it is decided to give a motivational class for IAS aspirants</li> <li>• PBAS of the teachers for the last academic year should be submitted.</li> <li>• On line feedback on teaching learning should be initiated this academic year and it is decided to form a feedback committee</li> </ul>	<ul style="list-style-type: none"> <li>• Frequency of visit of counselor increases</li> <li>• An intensive training of 32 hrs</li> <li>• PBAS submitted by all the teachers</li> <li>• Feedback policy framed and online feedback</li> </ul>

Ref: AL/IQAC/2015-16/3 dated 01/09/2015

<b>Action Taken</b>	<b>Major Out Come Obtained</b>
<ul style="list-style-type: none"> <li>• Preparation of intensive remedial teaching plan</li> <li>• As part of implementing the Automated attendance system ; it is decided to purchase TABLETS for all the departments</li> <li>• IQAC coordinator is entrusted to do the registration of the college in UGC E-schemes</li> <li>• Decided to conduct a meeting with all club and cell coordinators with immediate effect and a subcommittee was formed</li> <li>• presented the AQAR in the meeting and got approved</li> <li>• Decided to redesign the tutorial hand book.</li> </ul>	<ul style="list-style-type: none"> <li>• Remedial Coaching Conducted in all the departments</li> <li>• Automated Attendance System implemented</li> <li>• Reregistered in UGC E-Schemes</li> <li>• Periodic meetings implemented</li> <li>• Timely Submission of AQAR</li> <li>• Student Tutorial system implemented.</li> </ul>

<ul style="list-style-type: none"> <li>decided to conduct more motivational class and some general awareness class.</li> </ul>	<ul style="list-style-type: none"> <li>Motivational and awareness class conducted</li> </ul>
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Ref: AL/IQAC/MT/2015-16/4 dated 2/11/2015

Action Taken	Major Out Come Obtained
<ul style="list-style-type: none"> <li>Online Feedback analysis from students about teachers has to be taken immediately.</li> <li>The meeting discussed the various green initiatives yet to be implemented in the campus. it is decided to convert all bulbs into LED</li> <li>A meeting with SSP coordinators and WWS coordinator to be held immediately to monitor the progress.</li> <li>The meeting decided to finalize the AQAR preparation by taking the inputs from all the departments after conducting a HOD meeting immediately</li> <li>To promote the research aptitude of P.G students, it is decided to conduct a project present competition for the PG students before the 4<sup>th</sup> semester examination. External experts should be invited as judge of the program.</li> <li>It is decided to conduct gender audit an drop out survey immediately</li> </ul>	<ul style="list-style-type: none"> <li>Quality in teaching and learning process enhanced.</li> <li>Bulbs partially converted to LED</li> <li>Smooth conduct of SSP and WWS programme.</li> <li>AQAR submitted</li> <li>PG project contest conducted with external experts</li> <li>General audit and drop out survey conducted</li> </ul>

Ref: AL/IQAC/MT/2015-16/5 dated 23/11/2015

<b>Action Taken</b>	<b>Major Out Come Obtained</b>
<ul style="list-style-type: none"><li>• Decided to conduct internal academic audit in the month of March ; an external expert to be Invited for the same. A format and check list to be prepared and circulated to all the Departments.</li><li>• Merit day for the year 2015-16 to be celebrated</li><li>• The detailed report and power point to be presented in the management committee meeting.</li></ul>	<ul style="list-style-type: none"><li>• Academic Audit conducted</li><li>• Appreciation to the toppers</li><li>• Department wise power point presentation conducted</li></ul>