



INTERNAL QUALITY ASSURANCE CELL (IQAC)
ACTIVITIES
2016-17



1. One day faculty orientation program on 'Empowering teachers is the key to enhancing quality education' : 9th May 2017

'Empowering Teachers is the Key to Enhancing Education'. Orientation encourages the teacher's confidence and helps them to adapt to the teaching environment. It contributes to more effective and productive teaching practices. It also promotes communication between the new teachers and the experienced teachers. The resource person for the day was Mr.Rijo. The first session was related with outcome based education and its relative concepts by narrating Kolb's Experiential Learning styles and cycle.

Effective learning is seen when a person progresses through a cycle of four stages: of (1) having a concrete experience followed by (2) observation of and reflection on that experience which leads to (3) the formation of abstract concepts (analysis) and generalizations (conclusions) which are then (4) used to test hypothesis in future situations, resulting in new experiences.

The second session was an interactive session where teachers were engaged with various brain storming games and intellectual / memory games. The teaching faculties who participated in the event came up highly positive remarks about the session and were thankful towards the organizers for arranging such a wonderful event.



Al-Ameen
College, Edthala

ONE DAY FACULTY ORIENTATION PROGRAM

THEME: EMPOWERING TEACHERS IS THE KEY TO ENHANCING QUALITY EDUCATION

9th MAY 2017, TUESDAY
Venue: SANTHIGIRI ASHRAM, EDATHALA, ALUVA

Areas covered:

- * The session aims to provide an insight on the following points:
- * Orientation programme on a whole
 - Act on tips to boost up the teachers' confidence
 - Help teachers to adapt themselves to the teaching environment
 - Contribute to more effective and productive teaching process
 - Promote communication between the new teachers and the experienced teachers
- * Outcome based Education and its related concepts
 - Kolb's Experiential Learning Style and Cycle
- * Interactive sessions
 - Brain storming exercises
 - Intracultural Memory games

Resource Person:



Mr. Rishi Dasari
B.E. & M.A. in Visual Merchandising
Principal, Government College

Coordinators:
Dr. Anil Das (Principal) Mob. No. 9447719212
Dr. Divya Kumar (IQAC Coordinator) Mob. No. 9847794622

TRAINING AND DEVELOPMENT

2. An orientation programme for ministerial staff on 'Stress Management and Teamwork': 27th April 2017

Stress Management is an important part of daily living for everyone. We all need stress in order to survive. Teams need it to perform well, and in the right doses, it can be very healthy, or even enjoyable. However, when stress becomes excessive it can be very damaging and unhealthy. Workers suffering from health problems are more likely to display low morale. By taking into consideration the above mentioned facts, IQAC organized an orientation programme for ministerial staff to provide stress management tips and stress management exercises to help the workers de-stress and handle their daily challenges in a relaxed, healthy manner. The resource person of the session was Adv. Renish Ravi. The orientation programme laid a great impact on the behaviour of ministerial staff and there were a lot of interactive sessions including various participative games, role play, problem solving techniques etc. The training was very much helpful for the ministerial staff since it has opened window of various methods to reduce stress and also motivated them to work in a team and develop team spirit among them. The ice breaking session has laid a foundation for all the staff to come together and work for common goals.

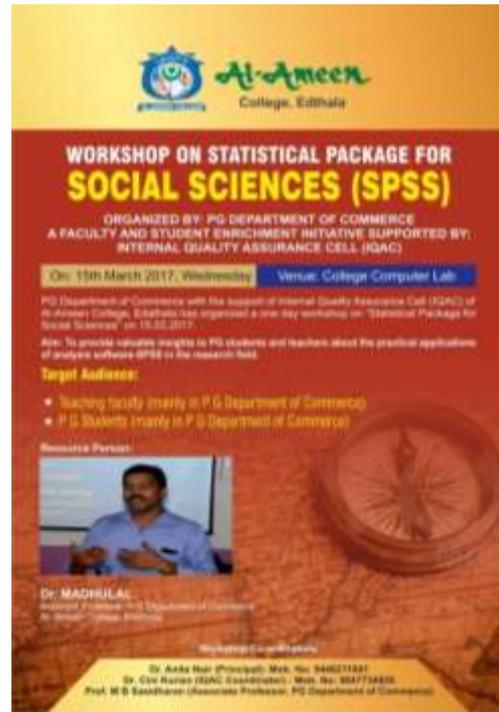




3. *Workshop on Statistical Package for Social Sciences (SPSS): 15th March 2017*

The PG department of Commerce in association with IQAC of Al-Ameen College conducted a one day workshop on Statistical Package for Social Sciences (SPSS) was on 14th March 2017 for PG Students from various Arts and Science College and faculties of Al-Ameen College. About thirty five students took part in the workshop which was inaugurated by the Principal. The workshop aimed at elucidating the participants on the concepts and practical applications of SPSS in the research field. The interactive, technical session was handled by Dr. M, Madhulal, assistant Professor of Commerce, Al-Ameen College, Edathala, Aluva and a positive response was generated from the participants.





4. *One day workshop on Central Goods and Service Tax (CGST) : 7th January 2017*

PG Department of Commerce in association with IQAC of Al-Ameen College, Edathala, Aluva has organised a Workshop on 7th January 2017. The programme was inaugurated by Mr. S. Sivankutty, Deputy Commissioner, Tax intelligence, Central Zone Commercial Tax. The event was titled as “Workshop on the Central Goods and Service Tax”.

The venue of the workshop was the College Seminar Hall and this was conducted with an aim to bring awareness to the manufacturers and traders on the concepts and practical benefits of GST in their context. Hence, the department invites the manufacturers and traders from various filed to take part of the workshop. There are about 40 participants were attended. Prof.M L Paul, Associate Professor, Gulati Institute of Finance and Taxation, Thiruvananthapuram, as a resource person for the Technical session. This workshop was aimed to bring awareness to the manufacturers and traders on the concepts and practical applications of CGST. The core part of the programme was technical session. This session handled by Mr. M L Paul, Associate Professor, Gulati Institute of Finance and Taxation, Thiruvananthapuram. This session was very interactive. Base on the feedback collected from



audience and the observation of coordinators, it is revealed that the programme was extremely beneficial to the audience.



5. *'Digital India' - Project initiated by Government of India (for the non-teaching faculty)*
: 1st December 2016

Department of Computer Science in association with IQAC of Al-Ameen College organized an awareness program on "DIGITAL INDIA" on 1st December 2016 for the Non-teaching staff of the Al-Ameen College Edathala. The Programme was aimed to give an awareness on the "Digital India" Project initiated by the Govt.of India. Use of debit and Adhar cards for money transfer was of demonstrated through video clips.





Al-Ameen
College, Edthala

'DIGITAL INDIA'
Project Initiated by Government of India

Organized by:
Internal Quality Assurance Cell (IQAC)

Co-ordinated by:
Computer Science Department

Digital India
Power To Empower

The Internal Quality Assurance Cell along with the Computer Science Department of Al-Ameen College, Edathala organizes a Two day training programme: Digital India'. A project under the initiative of Govt. of India on the 1st and 2nd of December 2016. The aim is to impart knowledge to the teaching and non-teaching staff of the college, about the importance of upcoming trend of cash less economy. Use of different forms of cards (Debit, Credit, Aadhaar cards) will also be discussed during the training program.

Date and target audience:
01-12-2016
Non-teaching staff of Al-Ameen College, Edathala
02-12-2016
Teaching staff of Al-Ameen College, Edathala

Coordinators :
Dr. Anita Nair (Principal): Mob. No: 9446211041
Dr. Cini Kurian (IQAC Coordinator) : Mob. No: 9847734920

6. *'Digital India' - Project initiated by Government of India (for the teaching faculty)*
: 2nd December 2016

The department of Computer Science in association with IQAC of Al-Ameen College, Edathal organized an awareness program on “DIGITAL INDIA” on 02nd December 2016 for the teaching staff of the Al-Ameen College Edathala. The aim of the program was to enrich the public about cashless economy. An audio visual clip was exhibited on the use of debit and aadhar cards instead of cash for money transfer.



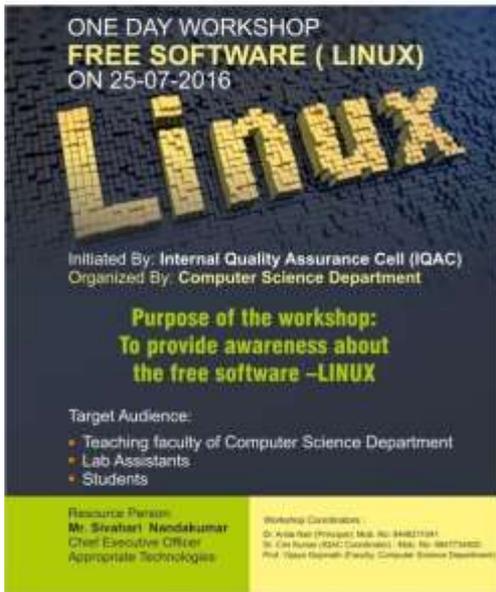


7. *One day Workshop (Free software: LINUX): 25th July 2016*

Department of Computer Science organized a One Day Workshop on FREE SOFTWARE (Linux) along with college IQAC on 25/07/2016. The resource person was Mr.Sivahari Nandakumar, CEO, Appropriate Technologies. The venue of the workshop was the New Computer lab of the department .

The workshop provided awareness about free software among students. The Resource person tried to familiarize the LINUX platform. The workshop was really motivating and useful for the students.

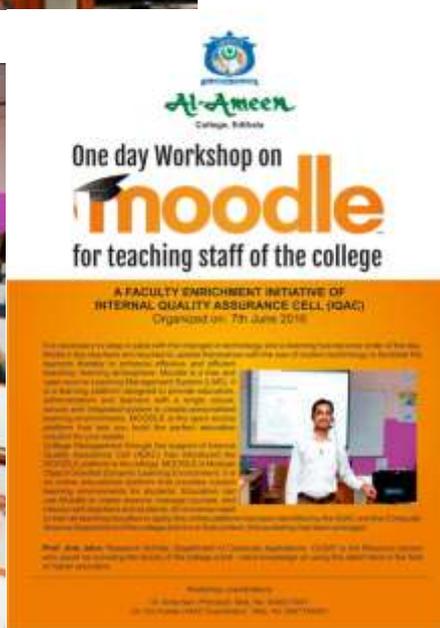




8. One day Workshop on MOODLE for the teaching staff of the college -A faculty enrichment initiative of IQAC : 7th June 2016

It is necessary to keep pace with the changes in technology and e-learning is order of the day. Teachers are required to update themselves and should use modern technology to facilitate the learners. MOODLE is a free and open-source Learning Management System (LMS). It is a learning platform designed to provide educators, administrators and learners with a single robust, secure and integrated system to create personalised learning environments. MOODLE is the open source platform that let you build the perfect education solution for your needs. Al-Ameen College introduced the use of MOODLE platform and invited Mr.Jino John, Research Scholar, Department of Computer Applications, CUSAT, for providing the faculty of the college on 7.6.2016, a first-hand knowledge on using this latest trend in the field of higher

education. Teachers participated enthusiastically and the session was a grand success. Around 70 Faculties participated in the programme.



9. *One day motivation class for teaching faculty : 3rd June 2016*

The strength of our nation depends on the high quality education system and in turn the strength of education system is dependent on the teachers that are not only qualified but are also motivated and inspired. Teachers are lifelong learners, which mean they are constantly trying to grow and flourish. A key way to fuel teacher motivation is to provide opportunities to collaborate. Improving the motivation and status of teachers generally improves teaching.

Research suggests that students learn more in classrooms with highly dedicated and motivated teachers. Raising the motivation and status of teachers as well as retaining high-quality teachers is therefore vital to improving education.

The IQAC of Al-Ameen College is fully aware of the above fact and so the academic year began with a motivation class on 3.6.2016 for teaching faculty. Dr. C V Varghese, a veteran in



the field of higher education with over 30 years' experience and well known soft skills trainer was the resource person. At the end of the class, all the teachers agreed that the session was highly fruitful and was highly inspirational. Around 70 Faculties Participated in this Programme.



Al-Ameen
College, Edthala

**ONE DAY MOTIVATION CLASS
FOR TEACHING FACULTY**

ORGANIZED BY
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date of the session: 03/06/2016

Resource Person:
DR. C V MARGHESE
A veteran in the field of higher education, with over 30 years' of experience who is a renowned soft skills trainer as well.

Session coordinators:
Dr. Anila Nair (President) Mob. No: 9446211541
Dr. Celi Kuttar (IQAC Coordinator) Mob. No: 9847734600

