

AL-AMEEN COLLEGE, EDATHALA

INTERNAL QUALITY ASSURANCE CELL
ACTION TAKEN REPORT: 2014-15

Listed below the outcome of actions taken by IQAC, following the decisions of IQAC meetings to improve the quality of the institution.

Ref: IQAC/MT/2014-15/1 dated 16/06/2014

Action Taken	Out Come Obtained
The proposal for infrastructure has been submitted to the special Management Committee	Ladies Hostel Renovated, Annex block revamped and additional facility provided for parking
To arrange special PTA meeting	Special alumni meeting and PTA meeting held
Special Orientation for first year students	Orientation for first year student held on 16.10.2014
Final list of the proposed activities before NAAC visit is prepared incorporating suggestions from the college council	Many activities have been done through different clubs and cells incorporating Suggestions from the college council
To revive Online attendance system	Partially revived ; could not incorporate the whole module
Committees for NAAC spnsered IQAC seminar and the resources persons were decided by the IQAC coordinator	IQAC seminar conducted ton 12 th November 2014

Action Taken	Out Come Obtained
<ol style="list-style-type: none"> 1. It was decided to Widely sensitize all the stake holders about the proposed NAAC visit. 2. It is decided to upload the AQAR before september 30th 3. Increase the number of faculty development programmes for the coming academic year 4. Conduct an orientation programme for the freshers and parents without delay. 5. A mock visit by Prof. Aziz Ahammed is scheduled on 13.08.2014. Sample template of the power point presentations should be circulated with. 6. Conduct ethics and value class for all the students in batches 7. It is decided to Conduct an orientation programme for freshers , and an anti drug campaigning and an anti ragging awareness class without delay 8. Activities of the Research committee to be triggered and the next edition of research journal to be published soon. 9. More faculty development programme to be organized this year. 	<ol style="list-style-type: none"> 1. Student council members were given awareness about the proposed NAAC visit and the importance with students perspective 2. Two ethics and value education classes are conducted on 26/06/2014 and 08/07/2014 3. Research Journal is published on 23rd October 4. A faculty development programme organized on 13/08/2014 5. Mock visit of by Prof. Aziz Ahmed conducted on 14/08/2014 6. Orientation programme for fresher's conducted on 16/10/2014 7. Anti drug cell and anti-ragging committee has arranged two programmes With external experts

Ref: AI/IQAC/MT/2014-15/4 dated 24/11/2014

Action Taken	Major Out Come Obtained
<p>a)Competitive examination training to be given to students</p> <p>b)To prepare additional document on post – SSR initiatives</p> <p>c)Annexure of each head related to self study report to be prepared</p> <p>d)Exhibition of photo depicting the activities of the college to be arranged for NAAC visit</p> <p>e)Placement training to be given immediately to final year students</p> <p>f)Enrich library by adding more books and E-journals</p>	<p>a) Placement and career counseling activities to be intensified by arranging two placement trainings.</p> <p>b) NET coaching and PSC coaching conducted</p> <p>c) Committees formed for the preparation of annexures, photo exhibition for the proposed NAAC visit.</p> <p>d) Number of annexures and the format of the annexures circulated by IQAC to the coordinators</p> <p>e) Library books and inflibnet E-journals are enhanced</p>

Ref: AI/IQAC/MT/2014-15/4 dated 12/01/2015

Action Taken	Major Out Come Obtained
<ol style="list-style-type: none"> 1. To convene a general staff meeting to congratulate all the staff for the sincere involvement and hard work to make the NAAC visit a successful one 2. Each comments made by the Peer Team members should be seriously looked into for improvement and development of the college in all 	<ol style="list-style-type: none"> 1. College hostel and auditorium renovated (pending action from minutes 1-2014-15) 2. Peer team reports have discussed in the staff council 3. Letter of appreciation has been sent to all the stake holders for their active involvement in the NAAC VISIT

<p>dimensions.</p> <ol style="list-style-type: none">3. Incentives to teachers acquiring Ph.D and M.Phil as part of promoting research culture.4. Introduced Best Department Award based on the overall meritorious performance to inculcate healthy competition among departments.	<ol style="list-style-type: none">4. Management committee has decided to enhance annual increments for M.Phil and P.hD holders
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